



## **INSPECTOR, REGULATORY SERVICES, TRAINEE**

### **Characteristics of Work**

This is inspection and investigation work in the Bureau of Regulatory Services. The work is characterized as entry-level field inspection and investigative work in all phases of enforcement of laws and regulations administered by the Bureau of Regulatory Services. Supervision is received from the division director, supervisor, or inspectors of higher classification.

### **Examples of Work**

**Examples of work performed in this classification include, but are not limited to, the following:**

Monitors and/or conducts investigation of complaints.

Weighs packaged commodities, checks price computation and tests scales for accuracy.

Inspects eggs to determine grade, size and quality.

Inspects labeling of certain commodities to ensure validity of contents and compliance with applicable laws.

Inspects feed, seed, fertilizer, lime, soil and plant amendment products for compliance with applicable laws and samples such products for laboratory analysis.

Inspects dairy farms, plants, and retail establishments and collects samples of dairy products for laboratory analysis.

Inspects garbage generating, handling and feeding facilities; exotic bird handlers; and incubator/hatchery operators for compliance with applicable laws.

Inspects and grades grain.

Tests and inspects farm milk tanks (measuring devices) for accuracy of measure.

Monitors activities of licensed, bonded weighmasters.

Inspects pulpwood yards and timber dealer facilities and records and tests for accuracy wood measurement devices and practices.

Performs ante mortem and/or post mortem inspections of slaughter animals and inspects meat and poultry products, slaughter and processing plants, retail meat markets and animal and poultry by-products plants and vehicles.

Inspects petroleum dealers, distributors and retailers and tests pumps for accuracy and collects samples of petroleum products, antifreeze, oil, brake fluid, etc., for laboratory analysis.

Performs related or similar duties as required or assigned.

### **Essential Functions**

The essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.

1. Tests and inspects various farming facilities and scales for accuracy of measure, and monitors the activities of bonded weighmasters.
2. Inspects dairy farms, plants, and retail establishments and collects samples of products for laboratory analysis to ensure compliance with applicable laws.

### **Minimum Qualifications**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Heavy Work:** May frequently exert force equivalent to lifting up to approximately 50 pounds and/or occasionally exert force equivalent to lifting up to approximately 100 pounds.

**Vision:** Requires the ability to perceive the nature of objects by the eye.

**Near Acuity:** Clarity of vision at 20 inches or less.

**Midrange:** Clarity of vision at distances of more than 20 inches and less than 20 feet.

**Far Acuity:** Clarity of vision at 20 feet or more.

**Field of Vision:** Ability to observe an area up or down, left or right while eyes are fixed on a given point.

**Depth Perception:** Three-dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they actually are.

**Accommodation:** Ability to adjust focus.

**Color Vision:** Ability to identify colors.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening skills.

**Taste/Smell:** Ability to use the sense of smell to recognize and distinguish odors. Ability to use the sense of taste to recognize and distinguish flavors.

#### **Motor Coordination:**

While performing the duties of this job, the incumbent is regularly required to stand; and walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is frequently required to climb or balance; and stoop, kneel, crouch, or bend. The incumbent is occasionally required to sit.

**Experience/Educational Requirements:**

**Education:**

Graduation from a standard two-year community or junior college with an Associate's Degree in a related field of study;

**OR**

**Education:**

Graduation from a standard four-year high school or equivalent (GED),

**AND**

**Experience:**

Two (2) years related experience.

Special Requirements

Applicants must have a valid Mississippi Driver's license.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.